



Borough of Stockton

P.O. Box M
Stockton, New Jersey 08559
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Regular Meeting Agenda

STOCKTON BOROUGH COUNCIL

April 13, 2020

ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY A NOTICE MAILED TO THE HUNTERDON COUNTY DEMOCRAT AND THE TRENTON TIMES, POSTED ON THE BULLETIN BOARD AT BOROUGH HALL AND FILED WITH THE BOROUGH CLERK AS REQUIRED BY LAW.

1. Flag Salute/Roll Call
2. Open Public Comments (please state your name and address)
Motion to close meeting to the public
3. Discussion/Update – COVID-19
4. Minutes – February 10, 2020 Regular Meeting (Mr. Messina abstaining due to absence)
March 9, 2020 Regular Meeting (Mr. Mann abstaining due to absence)
5. Ordinance No. 20-01 – Second Reading/Public Hearing
(Revaluation Project)
 - a. Read by Title
 - b. Explanation
 - c. Meeting open to the public/*Motion* to close the meeting to the public
 - d. Resolution No. 2020-35 – Adoption of Ordinance No. 20-01
6. Resolution(s):
2020-36 Temporary Emergency Appropriations
7. Claims for Payment
8. Meeting open to the public/*Motion* to close the meeting to the public
9. Mayor's Report/Council Liaison Reports
10. Next Meeting: May 11, 2020 Regular Meeting (7pm)
11. Adjournment

**BOROUGH OF STOCKTON
BOROUGH COUNCIL**

**OFFICIAL MINUTES
APPROVED:**

**REGULAR MEETING
FEBRUARY 10, 2020**

The February Regular Meeting of the Borough Council of the Borough of Stockton was called to order by Mayor Timothy Nemeth at 7:09 pm on February 10, 2020. Mayor Nemeth read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act and led the flag salute. Ms. Hovan called the roll. The following members of Council were present: Mr. Adam Juncosa, Mr. Aaron Lipsen, Mr. Michael Mann, Mr. Paul Bergquist and Mr. Donald Vandegrift. Mr. Nic Messina was absent. Borough Administrator/Clerk Michele Hovan and Borough Attorney Michael Butler were also present. There were seven members of the public present.

Mayor Nemeth opened the meeting to the public. There being no questions or comments, the meeting was closed to the public on motion by Mr. Juncosa, seconded by Mr. Vandegrift and carried.

Discussion: Stockton Fire Company (miscellaneous items)

Chief Rick Hendricks distributed the fire department's annual budget request that included a 5-year plan. He asked that Council members review the request at their leisure and that he'd be willing to discuss any questions that may arise. Chief Hendricks also reported that the fire department had assembled representation for the subcommittee to discuss long term needs. Mayor Nemeth said that Mr. Messina and Mr. Bergquist would serve in addition to him and Ms. Hovan. Fire Department President Eric Trautman distributed invitations to the annual dinner, to be held on March 8th. Mr. Trautman mentioned that the Christmas trees hadn't been removed and Mr. Bergquist said that he would contact T&T about removing the trees. Mr. Jim Kuhn, 9 Mill Street and Fire Department Treasurer, said that he was in discussion with a leasing company, known as "Lease 2" for the truck financing and that the application requires a resolution from the governing body that the truck is for a public benefit. Mr. Butler said that he would review the request and that the Council could consider the resolution in March.

Discussion: Stockton Civic Committee

Mr. Karl Darby, representing the Stockton Civic Committee said that the group would like the Council to affirm that volunteers are covered should an incident occur, even if unlikely. Mr. Darby said that one member uses a bucket truck to hang the holiday lights for the town. In response to a question by Mayor Nemeth, Mr. Darby said that he's been doing the holiday lights for 40 years and is looking for the next generation to take over. Mr. Darby said that in addition to the lights, the group also coordinates other events, such as with the Easter Bunny. Ms. Hovan explained that volunteers performing Borough tasks are covered under the Borough's umbrella policy. After some discussion, it was decided that a liaison from Council would benefit the group and Mr. Mann volunteered to fill that role. Ms. Hovan suggested that the post be listed on the reorganization agenda going forward. After additional discussion, it was affirmed that the volunteers were covered, similar to Borough employees.

Discussion: Water Utility Update (Ferriero Engineering)

Mr. Denis Pollak, Borough Engineer, said that the Borough contracted with CDM Smith to analyze the ph in the water; that the letter said "lead" by category but the issue was really that

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**REGULAR MEETING
FEBRUARY 10, 2020**

there was a copper “hit.” Mr. Pollak said that the hit was likely due to an adjustment with the zinc orthophosphate but cautioned waiting until the results were in. Mr. Pollak also said that he was working with Matt Muhall, the Borough’s contracted hydrogeologist regarding possible well sites and that it appears the best site is by the cistern. Mr. Pollak said that the site has electric and the well could pump right into the cistern, with the only issue being if NJDEP would approve due to area size. He added that he would prepare a letter to NJDEP regarding the site. Mr. Pollak also said that the water director mentioned a need for a gate valve. In response to a question raised by Ms. Hovan, Mr. Pollak said that it would take a year or more for approvals and the rough cost would run \$750k to \$1M to install the well. Mr. Pollak said that if another letter to residents was required to go out, he would ask Mr. Ent to revise the language about lead and copper so that it was less confusing.

Mr. Pollak also reported that the sewer flows have declined drastically since the grout repairs were made on the identified main locations and said that the next step would be to survey connections to see if residents were pumping sumps pumps directly into the sanitary sewer.

Discussion: Revaluation Order

Ms. Hovan reported that she consulted with the Borough Assessor and that the Assessor agreed that the revaluation should proceed as her analysis was consisted with the County Assessor’s. Ms. Hovan said that she was advised that the Borough would not prevail if it challenged the order. Following a brief discussion, Ms. Hovan said that she would prepare an ordinance for introduction at the next meeting to fund the project.

Absent: Bergquist, Messina

Abstain: None

Minutes:

The meeting Minutes for the January 6, 2020 Reorganization/Regular Meeting were approved on motion by Mr. Juncosa, seconded by Mr. Mann and carried, with Mr. Bergquist abstaining due to absence.

Resolutions – the following resolutions, as filed in the Borough Clerk’s office and listed below, were adopted on motion by Mr. Juncosa, seconded by Mr. Bergquist and carried.

- 2020-27 Shared Services Agreement w/ Delaware Twp. for Construction Code Services
- 2020-28 Appropriation Reserves
- 2020-29 Support for HCVSD Grant Application to Convert Hunterdon County Polytech to a Full-time 4-Year School

Roll Call: Ayes: Bergquist, Juncosa, Lipsen, Mann, Vandegrift
 Nays: None
 Absent: Messina
 Abstain: None

Claims for Payment – the claims for payment, as attached, were approved on motion by Mr. Mann, seconded by Mr. Vandegrift and carried unanimously, with the understanding that

**BOROUGH OF STOCKTON
BOROUGH COUNCIL**

**OFFICIAL MINUTES
APPROVED:**

**REGULAR MEETING
FEBRUARY 10, 2020**

payments to Pleasant Valley for the shed and Niece Lumber for the fencing be included if all of the documentation was remitted.

Roll Call: Ayes: Bergquist, Juncosa, Lipsen, Mann, Vandegrift
 Nays: None
 Absent: Messina
 Abstain: None

Correspondence: Annual Report for Howell Graveyard
Ms. Hovan noted that the annual report had been remitted and distributed.

Mayor Nemeth opened the meeting to the public. There being no questions or comments, the meeting was closed to the public on motion by Mr. Juncosa, seconded by Mr. Vandegrift and carried.

Council Liaison Reports

Mr. Mann said that there was an event scheduled at the Prallsville Mills for February 29th and invited all members to attend. Mr. Mann said that he would send the invitation to the Deputy Clerk for distribution.

Mr. Vandegrift said that the park plan was ready for discussion and action and that he would like to get the schedule underway, possibly with public comment in April. After a brief discussion, Mr. Vandegrift said that he would send the information to the Planning Board Secretary for the Borough to review at its next meeting. Mr. Vandegrift said that other partners in the effort might be the Delaware River Joint Toll Bridge Commission and the Scenic By-way.

Mr. Bergquist reported that the hazard pruning was completed on Bridge Street but said that next time they'd need to cone off the area so that folks did not park where the work was to be done.

Mayor Nemeth announced that the next meeting would be held on February 10, 2020 at 7pm. There being no further discussion, the meeting was adjourned at 8:01 pm on motion by Mr. Mann, seconded by Mr. Vandegrift, and carried.

Respectfully submitted,

Michele Hovan, RMC
Borough Clerk

ORDINANCE NO. 20-01

CAPITAL ORDINANCE TO AUTHORIZE THE REVALUATION OF ALL REAL PROPERTY FOR ASSESSMENT PURPOSES IN THE BOROUGH OF STOCKTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AND THE EXPENDITURE OF \$25,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE FINANCING THEREOF

BE IT ORDAINED by the Borough Council of the Borough of Stockton in the County of Hunterdon as follows:

SECTION ONE:

The Borough of Stockton, in the County of Hunterdon, State of New Jersey, (the Borough) is hereby authorized to conduct a revaluation of all real property for assessment purposes to become effective in the 2021 tax year. Said purpose and improvements shall include all work, materials and appurtenances necessary and suitable therefor.

SECTION TWO:

The sum of \$25,000.00 is hereby appropriated from the Capital Improvement Fund of the Borough for the payment of the cost of the improvement authorized and described in Section One hereof.

SECTION THREE:

Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against the property specially benefited.

SECTION FOUR:

The following matters are hereby determined, declared, recited and stated: The said purposes described in Section One of this Ordinance are not a current expense and are the property of and the improvement of the Borough of Hopewell, County of Mercer, State of New Jersey.

SECTION FIVE:

This Ordinance shall take effect upon its final passage and publication according to law.

INTRODUCED:

PASSED ON FIRST READING:

PUBLISHED:

ADOPTED:

INTRODUCED BY:

ATTEST:

Michele Hovan
Borough Administrator/Clerk

Timothy J. Nemeth
Mayor



Borough of Stockton

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RESOLUTION

NO. 2020-35

ADOPTED: April 13, 2020

BE IT RESOLVED, that Ordinance No. 20-01 entitled, "CAPITAL ORDINANCE TO AUTHORIZE THE REVALUATION OF ALL REAL PROPERTY FOR ASSESSMENT PURPOSES IN THE BOROUGH OF STOCKTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AND THE EXPENDITURE OF \$25,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE FINANCING THEREOF" be adopted.

ATTEST:

Michele Hovan
Borough Administrator/Clerk

Timothy J. Nemeth
Mayor



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RESOLUTION

NO. 2020-36

ADOPTED: April 13, 2020

WHEREAS, an emergent condition has arisen in that the Borough is expected to enter in contracts, commitments or payments prior to the 2020 budget and no adequate provision has been made in the 2020 temporary budget for the aforesaid purposes; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,700.00- Current Fund for general appropriations and \$10,000 to the Water Utility;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stockton in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$1,700.00 – Current Fund as follows:

Current Fund

Revenue - Tax Collector O/E \$1,700.00

Appropriation - Municipal Clerk O/E \$200.00, Recycling O/E \$1500.00

Water Utility

Revenue – User Fees \$10,000

Appropriation – Water O/E - \$10,000

2. Said emergency temporary appropriations will be provided for in the 2020 budget
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

ATTEST:

Michele Hovan, Borough Clerk

Timothy J. Nemeth, Mayor

List of Bills - (All Funds)

Meeting Date: 04/13/2020 For bills from 03/09/2020 to 04/13/2020

Vendor	Description	Payment	Check Total
Current Fund			
674 - COMCAST	PO 5136 phone/internet - February - Boro Hall	237.93	237.93
843 - CSM/Neact/SoftSource	PO 5159 web support - March	105.00	105.00
848 - Eckert Seamans Cherin & Mellott	PO 5137 Legal - February	713.00	713.00
59 - Elizabethtown Gas	PO 5153 heating gas - March	144.23	144.23
788 - Ferriero Engineering Inc.	PO 5133 Engineer - February	849.50	849.50
667 - JCP&L	PO 5146 street lighting	929.55	929.55
667 - JCP&L	PO 5157 Master Bill Account	783.03	783.03
910 - Kate Deemer	PO 5154 Office Cleaning - March	208.00	208.00
56 - Mason, Griffin, & Pierson	PO 5138 Legal - February	165.00	165.00
901 - Municipal Clerks Association of Hun	PO 5130 annual dues - Clerk & Deputy	200.00	200.00
826 - R.R. Donnelly	PO 5152 certified Copy Paper	31.50	31.50
671 - Republic Services	PO 5132 recycling/trash - February	6,365.51	6,365.51
671 - Republic Services	PO 5164 recycling/trash - March 2020	6,365.51	6,365.51
851 - RICOH USA	PO 5140 copier lease - March	79.18	79.18
692 - S Hunterdon Regional Schools	PO 5141 school district tax due May 1st	187,112.99	187,112.99
683 - USI Insurance/WF	PO 5144 bond	475.00	
	PO 5149 insurance	30.00	
	PO 5156 Insurance - Professional Liability throu	2,999.00	
	PO 5158 renewal - crime	150.00	3,654.00
Water Utility Fund			
925 - CDM Smith	PO 4998 Review of Corrrision Control Program not	1,939.00	1,939.00
674 - COMCAST	PO 5162 internet / phone - 4 Hilltop Dr.	53.47	53.47
788 - Ferriero Engineering Inc.	PO 5134 Water system	972.00	972.00
498 - George S. Coyne Chem. Co.	PO 5168 water supplies	576.19	576.19
667 - JCP&L	PO 5147 water - Wilson Dr.	444.04	444.04
667 - JCP&L	PO 5151 electric - water	792.58	792.58
669 - Joseph Finkle & Son Inc.	PO 5167 Parts	70.25	70.25
53 - One Call Concepts, Inc.	PO 5161 mark outs - March 2020	6.80	6.80
703 - Q.C. Labs/Eurofins	PO 5163 water testing - March 2020	736.00	736.00
193 - State of NJ - PWT	PO 5169 Q1 - Water tax to State	24.16	24.16
744 - Suplee, Clooney & Company	PO 5166 Preparation of AFS/ADS	750.00	750.00
224 - US Postal Service	PO 5150 regular envelopes with postage for water	333.00	333.00
Water Capital			
925 - CDM Smith	PO 5001 Review of Corrrision Control Program not	12,000.00	12,000.00
Sewer Utility Fund			
674 - COMCAST	PO 5142 60 S Main St.	160.93	160.93
859 - EVOQUA	PO 5148 Bioxide	3,159.00	3,159.00
788 - Ferriero Engineering Inc.	PO 5135 Sewer	324.00	324.00
667 - JCP&L	PO 5145 sewer	1,132.78	1,132.78
706 - Lambertville Municipal Utilities Au	PO 5143 1st quarter sewer billing	19,972.22	19,972.22
744 - Suplee, Clooney & Company	PO 5165 Preparation of AFS/ADS	750.00	750.00
General Capital Fund			
929 - Continental Fire & Safety	PO 5127 Fire Accessories and equipment	2,989.21	2,989.21
930 - Firefighter One	PO 5128 Fire Accessories and equipment	9,103.30	9,103.30
Dog Trust			
42 - NJ Dept. of Health &	PO 5155 March Dog License Report	13.20	13.20
TOTAL			264,246.06

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100003	Cash -Northfield			0.00	207,943.93
101402	Regional School District Tax Levy			187,112.99	
10AF10	Municipal Clerk OE	310.68			
10AF10	COMPUTER SUPPORT OE	105.00			
10DA10	Legal Services OE	713.00			
10EE10	Engineering OE	849.50			
10EG10	Public Buildings & Grounds OE	208.00			
10FB39	Professional Consultant-Legal	165.00			
10GS34	Other Insurances	3,179.00			
10GS35	Surety Bond Premium	475.00			
10RC10	Recycling OE	2,465.96			
10TD10	Street Lighting	1,712.58			
10TE10	Garbage & Trash Removal	10,265.06			
10TI10	Telephone	237.93			
10TJ10	Natural Gas	144.23			

TOTALS FOR Current Fund 20,830.94 0.00 187,112.99 207,943.93

200003	Cash- Northfield			0.00	6,697.49
20WF10	Water OE	4,008.49			
20WF10A	(2019) Water OE		2,689.00		

TOTALS FOR Water Utility Fund 4,008.49 2,689.00 0.00 6,697.49

210008	Cash- Northfield			0.00	12,000.00
211513	19-10 Improvements water utilitiy			12,000.00	

TOTALS FOR Water Capital 0.00 0.00 12,000.00 12,000.00

300003	Cash- Northfield			0.00	25,498.93
30SF10	Sewer OE	24,748.93			
30SF10A	(2019) Sewer OE		750.00		

TOTALS FOR Sewer Utility Fund 24,748.93 750.00 0.00 25,498.93

400007	Cash- Northfield			0.00	12,092.51
401515	I/A Funded 19-07 Fire Co. Equip & Materi			12,092.51	

TOTALS FOR General Capital Fund 0.00 0.00 12,092.51 12,092.51

600005	Cash- Northfield			0.00	13.20
601004	Due to State of NJ			13.20	

TOTALS FOR Dog Trust 0.00 0.00 13.20 13.20

Total to be paid from Fund 10 Current Fund	207,943.93
Total to be paid from Fund 20 Water Utility Fund	6,697.49
Total to be paid from Fund 21 Water Capital	12,000.00
Total to be paid from Fund 30 Sewer Utility Fund	25,498.93
Total to be paid from Fund 40 General Capital Fund	12,092.51
Total to be paid from Fund 60 Dog Trust	13.20
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	264,246.06

Checks Previously Disbursed

11520	R & L Data Centers Inc.	PO# 5160	**BANK DRAFT	Payroll processing	336.49	4/15/2020
1132020	R & L Data Centers Inc.	PO# 5119	**BANK DRAFT	Payroll processing	278.04	3/13/2020

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund	614.53	207,943.93	208,558.46
Fund 20 Water Utility Fund		6,697.49	6,697.49
Fund 21 Water Capital		12,000.00	12,000.00
Fund 30 Sewer Utility Fund		25,498.93	25,498.93
Fund 40 General Capital Fund		12,092.51	12,092.51
Fund 60 Dog Trust		13.20	13.20
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BILLS LIST TOTALS	614.53	264,246.06	264,860.59
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