



**Regular Meeting Agenda
STOCKTON BOROUGH COUNCIL
November 8, 2021**

Join Zoom Meeting/Webinar

<https://us02web.zoom.us/j/87041657593?pwd=NTdiS0s3U2pHSWJ5MzhSWVpjaXBBdz09>

Webinar ID: 870 4165 7593

Passcode: 876483

Dial by your location: +1 646 558 8656

ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY A NOTICE MAILED TO THE HUNTERDON COUNTY DEMOCRAT AND THE TRENTON TIMES, POSTED ON THE BOROUGH WEBSITE, ON THE WINDOW OF BOROUGH HALL AND FILED WITH THE BOROUGH CLERK AS REQUIRED BY LAW.

1. Flag Salute/Roll Call
2. Open Public Comments (for items not on the agenda)
Motion to close meeting to the public
3. Presentation - Stockton Park Master Plan
Meeting open to the public/*Motion* to close the meeting to the public
4. Resolution No. 2021-58 - Adoption of Stockton Park Master Plan
5. Approval of Minutes:
September 13, 2021 Regular Meeting
October 11, 2021 Regular Meeting
6. Resolution(s):
2021-59 Submission of 2021 Best Practices Checklist
2021-60 Budget Transfers
7. Discussion – Hilltop/Moore Street Road Project Update
8. Claims for Payment
9. Meeting open to the public/*Motion* to close the meeting to the public
10. Mayor's Report/Council Liaison Reports
11. Next Meeting: December 13, 2021 – Regular Meeting (7 pm – TBD Zoom or in-person)
January 3, 2021 Reorganization Meeting (7 pm)
12. Adjournment



Borough of Stockton

P.O. Box M

Stockton, New Jersey 08559

Phone (609) 397-0070

Fax (609) 397-4067

RESOLUTION

NO. 2021-58

Adopted: November 8, 2021

BE IT RESOLVED by the Borough Council of the Borough of Stockton that the attached Stockton Borough Park Master Plan, dated November 2021, as prepared by John Morgan Thomas Landscape Architects, P.C., is hereby adopted.

ATTEST:

Michele D. Hovan
Borough Administrator/Clerk

Timothy J. Nemeth
Mayor



Borough of Stockton

P.O. Box M

Stockton, New Jersey 08559

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RESOLUTION

NO. 2021-59

Adopted: November 8, 2021

BE IT RESOLVED by the Borough Council of the Borough of Stockton that the attached
CY 2021/SFY 2022 Best Practices Inventory Program for the Borough of Stockton is hereby acknowledged for
submission to the State of New Jersey.

ATTEST:

Michele D. Hovan
Borough Administrator/Clerk

Timothy J. Nemeth
Mayor

I, Michele D. Hovan, Borough Administrator/Clerk of the Borough of Stockton do hereby certify this to be a true copy of a resolution adopted by the Stockton Borough Council on November 8, 2021.

Michele D. Hovan
Borough Administrator/Clerk

Best Practices Inventory Online Platform

2021 Survey

Stockton Borough

Printable Current Answers

001	Core Competencies	Personnel	[1.00] Yes
	<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>		[1.00] Yes
002	Core Competencies	Personnel	[1.00] Yes Comment: 3/09/2021
	<p>Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated. If not yes, please type "Did Not Answer Yes" into the comment box.</p>		[1.00] Yes Comment: 3/09/2021
003	Core Competencies	Budget	[1.00] Yes
	<p>Does your municipality complete an initial draft of its annual budget no later than the first week of January (or first week of July if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?</p>		[1.00] Yes

004	Best Practices	Budget	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.	[0.50] N/A Comment: N/A
005	Core Competencies	Capital Projects	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings?	[1.00] Yes
006	Core Competencies	Transparency	Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?	[0.00] No
007	Best Practices	Transparency	Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account.	[0.50] N/A Comment: N/A
008	Core Competencies	Procurement	Do your municipality's professional services contracts include a "not to exceed" amount?	[1.00] Yes
009	Best Practices	Procurement	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.	[0.50] N/A Comment: N/A

010 Best Practices Procurement

Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.

[0.50] N/A
Comment: N/A

011 Core Competencies Cybersecurity

A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. These plans address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?

[1.00] Yes

012 Core Competencies Cybersecurity

Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?

[1.00] Yes

013 Core Competencies Financial Administration

Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?

[1.00] Yes

014 Core Competencies Budget

Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021.

[1.00] N/A
Comment: N/A

015	Core Competencies	Capital Projects	
Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?			[1.00] Yes
016	Best Practices	Personnel	
Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.			[0.50] Yes
017	Core Competencies	Procurement	
Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?			[1.00] Yes
018	Core Competencies	Transparency	
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?			[1.00] Yes
019	Core Competencies	Transparency	
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.			[1.00] N/A Comment: N/A

	Core Competencies	Cybersecurity
020		
	Does your municipality perform off-network daily incremental backups with weekly full backups of all data?	[1.00] Yes
	Core Competencies	Shared Services
021		
	N.J.A.C. 5:30-3.8(d)(20) requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?	[1.00] Yes
	Core Competencies	Fire Districts
022		
	If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the district can adopt its annual budget. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Oughton v. Board of Fire Comrs., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis; 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval; and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?	[1.00] N/A Comment: N/A
	Core Competencies	Shared Services
023		
	N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.	[1.00] N/A Comment: N/A

024	Core Competencies	Financial Administration
<p>Audit findings address areas needing improvement and ignoring these findings devalues the process. Municipalities should correct noted deficiencies. Have the audit findings in your municipality's 2018 audit been identified in a corrective action plan and not been repeated in the 2019 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings in the 2019 audit. If you did not answer no, please type "Did Not Answer No" into the Comment Box.</p>	<p>[1.00] Yes Comment: DID NOT ANSWER NO</p>	
025	Best Practices	Transparency
<p>Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml?</p>	<p>[0.50] Yes</p>	
026	Best Practices	Fire Districts
<p>Local Finance Notice 2017-23 describes the avenues through which a municipality can consolidate multiple fire districts into a single fire district. Does your municipality have a single fire district or, if your municipality has multiple fire districts, is it reviewing the feasibility of consolidating its multiple districts into a single district? Only answer N/A if your municipality does not have a fire district.</p>	<p>[0.50] N/A Comment: N/A</p>	
027	Best Practices	Environment
<p>Have public electric vehicle charging stations been installed, or are they currently being installed, on municipal property?</p>	<p>[0.00] No</p>	
028a	Unscored Survey	Shared Services
<p>Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (a) Chief Financial Officer</p>	<p>[0.00] No Comment: N/A</p>	
028b	Unscored Survey	Shared Services
<p>Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (b) Tax Collector</p>	<p>[0.00] No Comment: N/A</p>	

	Unscored Survey	Shared Services
028c	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (c) Tax Assessor	[0.00] No Comment: N/A
028d	Unscored Survey	Shared Services
028d	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (d) Municipal Clerk	[0.00] No Comment: N/A
028e	Unscored Survey	Shared Services
028e	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (e) Municipal Treasurer	[0.00] No Comment: N/A
028f	Unscored Survey	Shared Services
028f	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (f) Qualified Purchasing Agent	[0.00] No Comment: N/A
028g	Unscored Survey	Shared Services
028g	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (g) Certified Public Works Manager	[0.00] No Comment: N/A
028h	Unscored Survey	Shared Services
028h	Does your municipality currently provide the following position to another municipality pursuant to a shared services agreement? If Yes, list under Comments each municipality this applies. If no, insert N/A into Comments. (h) Public Works Superintendent	[0.00] No Comment: N/A

029 Unscored Survey Shared Services

If the answer to at least one part of Question 28 is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] N/A
Comment: N/A

030 Unscored Survey Environment

How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.

Comment: N/A

031 Unscored Survey Financial Administration

Does your municipality currently retain a chief financial officer through a professional services contract?

[0.00] No

032a Unscored Survey American Rescue Plan Act

Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (a) Public Health (EC 1)

[0.00] No

032b Unscored Survey American Rescue Plan Act

Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (b) Negative Econ. Impacts (EC 2)

[0.00] No

032c Unscored Survey American Rescue Plan Act

Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (c) Services to Disproportionately Impacted Communities (EC 3)

[0.00] No

032d	Unscored Survey	American Rescue Plan Act
Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (d) Premium Pay (EC 4)		[0.00] No
032e	Unscored Survey	American Rescue Plan Act
Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (e) Water/Sewer/Broadband Infrastructure (EC5)		[0.00] No
032f	Unscored Survey	American Rescue Plan Act
Has your municipality allocated and/or currently plan to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the following eligible use? (f) Revenue Replacement (EC 6)		[0.00] No
032g	Unscored Survey	American Rescue Plan Act
Is your municipality currently undecided on how to allocate ARP Local Fiscal Recovery Fund (LFRF) dollars for the previously referenced expenditure categories? Please answer Yes if none of the previous subparts were Yes, otherwise answer No		[0.00] Yes
032h	Unscored Survey	American Rescue Plan Act
Did your municipality decline ARP Local Fiscal Recovery Fund (LFRF) dollars instead? Please answer Yes if none of the previous subparts were Yes, otherwise answer No		[0.00] No
033	Unscored Survey	American Rescue Plan Act
What portion of the first tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2021?		[0.00] Currently Undecided
034	Unscored Survey	American Rescue Plan Act
What portion of the first tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2022?		[0.00] Currently Undecided

035

Unscored Survey

Financial Administration

Does your municipality pay one or more of its vendors or contractors via an automated clearing house (ACH) transfer and/or a procurement card? Please select one or more of the options provided , as applicable. This question excludes debt service, pension bills, and employee health benefits.

[0.00] None of the Above

036a

Unscored Survey

Procurement

N.J.S.A. 40A:11-41 et seq. authorizes municipalities to establish one or more specified set-aside programs for public procurement. A set-aside program establishes a goal for its contracting agencies of setting aside a certain percentage of the dollar value of total procurements to be awarded as set-aside contracts to one or more qualified enterprises authorized pursuant to N.J.S.A. 40A:11-42. If your municipality has set aside the following program, please select Yes and include under Comments the percentage of the dollar value of total procurements currently establishes as a set-aside goal under the program. Those selecting No shall type "N/A" under Comments. (a) Minority Business Enterprises

[0.00] No
Comment: N/A

036b

Unscored Survey

Procurement

N.J.S.A. 40A:11-41 et seq. authorizes municipalities to establish one or more specified set-aside programs for public procurement. A set-aside program establishes a goal for its contracting agencies of setting aside a certain percentage of the dollar value of total procurements to be awarded as set-aside contracts to one or more qualified enterprises authorized pursuant to N.J.S.A. 40A:11-42. If your municipality has set aside the following program, please select Yes and include under Comments the percentage of the dollar value of total procurements currently establishes as a set-aside goal under the program. Those selecting No shall type "N/A" under Comments. (b) Women's Business Enterprises

[0.00] No
Comment: N/A

036c

Unscored Survey

Procurement

N.J.S.A. 40A:11-41 et seq. authorizes municipalities to establish one or more specified set-aside programs for public procurement. A set-aside program establishes a goal for its contracting agencies of setting aside a certain percentage of the dollar value of total procurements to be awarded as set-aside contracts to one or more qualified enterprises authorized pursuant to N.J.S.A. 40A:11-42. If your municipality has set aside the following program, please select Yes and include under Comments the percentage of the dollar value of total procurements currently establishes as a set-aside goal under the program. Those selecting No shall type "N/A" under Comments. (c) Small Business Enterprises

[0.00] No
Comment: N/A

041	Unscored Survey	Opportunity Zones
Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?		[0.00] No

042	Unscored Survey	Opportunity Zones
If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.		Comment: N/A

043	Unscored Survey	Planning & Economic Development
Does your municipality currently plan to sell any municipally-owned vacant conforming lots by December 31, 2022?		[0.00] No

044a	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (a) Dedication of Space or Open-Space		[0.00] No

044b	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (b) Fee In-Lieu of Dedicating Space or Open Space		[0.00] No

044c	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (c) Fee In-Lieu of Parking		[0.00] No

044d	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (d) Impact Fee(s) (pro rata share of infrastructure improvement costs)		[0.00] No

044e	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (e) Provision of Affordable Housing Units		[0.00] Yes

044f	Unscored Survey	Planning & Economic Development
Does your municipality impose the following requirement upon developers as a condition of granting zoning approval for residential construction and/or residential/commercial mixed use construction? (f) Affordable Housing Trust Fund Payments		[0.00] Yes

045	Unscored Survey	Planning & Economic Development
Does your municipal land use ordinance provide for an historic preservation commission that is governed under N.J.S.A. 40:55D-107?		[0.00] No

046	Unscored Survey	Planning & Economic Development
Does your municipality have an environmental commission, or is your municipality part of a joint environmental commission, that is governed under N.J.S.A. 40:56A-1 et seq.?		[0.00] No

047

Unscored Survey

Planning & Economic
Development

Does your municipality have an industrial commission that is governed under
N.J.S.A. 40:55B-1 et seq.?

[0.00] No

048

Unscored Survey

Recreation

Does your municipality have a recreation commission that is governed under N.J.S.A.
40:61-17 et seq.?

[0.00] No

RESOLUTION

NO. 2021-60

ADOPTED: November 8, 2021

WHEREAS, N.J.S.A. 40A:4-58 allows for the transference of funds between current year appropriations, should it be deemed necessary, in the last two months of the fiscal year; and

WHEREAS, due to several appropriations having insufficient balances to meet demands for the remainder of the fiscal year, it has been deemed necessary to make several transfers at this time.

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of N.J.S.A. 40A:4-58, that the Chief Financial Officer is hereby authorized to make the transfers listed below:

CURRENT FUND

From:	Amount	To:	Amount
LOSAP	1,600.00	COMPUTER/DATA OE	1,600.00
ENGINEERING	9,700.00	LEGAL SERVICES – OE	9,700.00
Total	11.300.00	TOTAL	11.300.00

ATTEST:

Michele Hovan
Borough Administrator/Clerk

Timothy J. Nemeth
Mayor

List of Bills - (All Funds)

Meeting Date: 11/08/2021 For bills from 10/11/2021 to 11/08/2021

Vendor	Description	Payment	Check Total
Current Fund			
674 - COMCAST	PO 5833 2 S Main St.	243.63	243.63
676 - County of Hunterdon	PO 5835 county tax	68,275.31	68,275.31
676 - County of Hunterdon	PO 5836 county Library Tax	6,835.83	6,835.83
676 - County of Hunterdon	PO 5837 County Open Space Tax	6,807.79	6,807.79
676 - County of Hunterdon	PO 5838 Food Inspection	600.00	600.00
843 - CSM/Neact/SoftSource	PO 5857 Monthly web support	105.00	105.00
848 - Eckert Seamans Cherin & Mellott	PO 5858 Sept 21 OPRA 2021 Legal fees	1,348.50	1,348.50
59 - Elizabethtown Gas	PO 5839 Natural Gas Bill - Town Hall	29.72	29.72
667 - JCP&L	PO 5844 Master Invoice	1,520.95	1,520.95
667 - JCP&L	PO 5846 Bridge St. Lighting	13.88	13.88
667 - JCP&L	PO 5847 Rt. 29	29.34	29.34
910 - Kate Deemer	PO 5848 Office Cleaning - Sept 2021	208.00	208.00
689 - Lincoln Life	PO 5831 LOSAP 2020Qualified, Stockton Fire Compa	2,800.00	2,800.00
876 - NJ ADVANCE MEDIA LLC/NJN	PO 5849 2020 Audit	151.28	151.28
851 - RICOH USA	PO 5852 copier lease - Oct 2021	99.30	99.30
692 - S Hunterdon Regional Schools	PO 5824 school tax	181,866.00	181,866.00
852 - Sowsian's Landscaping	PO 5853 2 grass mowing -Oct 2021	910.00	910.00
731 - ST of NJ, Div of Labor & Workfrce	PO 5830 Labor Tax	21.00	21.00
Water Utility Fund			
674 - COMCAST	PO 5834 4 Hillop Drive	53.97	53.97
667 - JCP&L	PO 5842 water- Wilson Drive Electric	264.74	264.74
667 - JCP&L	PO 5843 water-Hilltop Dr Water Tank - Electric	666.91	666.91
669 - Joseph Finkle & Son Inc.	PO 5841 Water supplies & Parts	164.44	164.44
53 - One Call Concepts, Inc.	PO 5851 MARK OUT	32.17	32.17
703 - Q.C. Labs/Eurofins	PO 5840 water testing -Sept 2021	1,757.12	1,757.12
852 - Sowsian's Landscaping	PO 5854 2 cuttings Oct 21	195.00	195.00
10 - Treasurer-State of NJ	PO 5850 2021 DEP water allocation permit	3,945.00	3,945.00
858 - USA Blue Book	PO 5797 Parts & Supplies	4,059.64	
	PO 5797 Parts & Supplies	2,079.66	6,139.30
Sewer Utility Fund			
674 - COMCAST	PO 5832 60 S. Main St.	163.05	163.05
667 - JCP&L	PO 5845 sewer	724.88	724.88
852 - Sowsian's Landscaping	PO 5855 2 grass mowing -Oct 2021	195.00	195.00
TOTAL			286,167.11

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100003	Cash -Northfield			0.00	271,865.53
101402	Regional School District Tax Levy			181,866.00	
101404	County Tax Payable			68,275.31	
101405	County Open Space Tax Payable			6,807.79	
101406	County Library Tax Payable			6,835.83	
101407	Due to County Health Inspections			600.00	
10AF10	Municipal Clerk OE	271.58			
10AP10	COMPUTER SUPPORT OE	105.00			
10DA10	Legal Services OE	1,348.50			
10EG10	Public Buildings & Grounds OE	208.00			
10RP10	Recreation & Parks OE	910.00			
10TD10	Street Lighting	1,564.17			
10TI10	Telephone	243.63			
10TJ10	Natural Gas	29.72			
10TK10	Losap/Losap Audit	2,800.00			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
TOTALS FOR	Current Fund	7,480.60	0.00	264,384.93	271,865.53
200003	Cash- Northfield			0.00	13,218.65
20WF10	Water OE	13,218.65			
TOTALS FOR	Water Utility Fund	13,218.65	0.00	0.00	13,218.65
300003	Cash- Northfield			0.00	1,082.93
30SF10	Sewer OE	1,082.93			
TOTALS FOR	Sewer Utility Fund	1,082.93	0.00	0.00	1,082.93

Total to be paid from Fund 10 Current Fund	271,865.53
Total to be paid from Fund 20 Water Utility Fund	13,218.65
Total to be paid from Fund 30 Sewer Utility Fund	1,082.93
	<u>286,167.11</u>

Checks Previously Disbursed

11152021	R & L Data Centers Inc.	PO# 5856	**BANK DRAFT	Payroll processing	349.59	11/15/2021
					<u>349.59</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund	349.59	271,865.53	272,215.12
Fund 20 Water Utility Fund		13,218.65	13,218.65
Fund 30 Sewer Utility Fund		1,082.93	1,082.93
BILLS LIST TOTALS	349.59	286,167.11	<u>286,516.70</u>