

RESOLUTION 2024-57

**RESOLUTION ESTABLISHING PROCESSING HOURS FOR OPEN PUBLIC
RECORDS ACT REQUESTS**

WHEREAS, the Borough of Stockton has limited staffing to handle the volume of Open Public Records Requests; and,

WHEREAS, NJSA 47:1A-5 sets special circumstances allowing times during which records may be inspected, examined, copied; accessed and copy fees; in the case of a municipality having a population of 5,000 or fewer according to the most recent federal decennial census, during not less than six regular business hours over not less than three business days per week or the entity's regularly-scheduled business hours, whichever is less; and in the event of a holiday, inclement weather, or any other unforeseen cause, that the clerk's office may be closed, the office will post the hours to comply with the aforementioned statute, and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Stockton Borough, in the County of Hunterdon and the State of New Jersey, hereby sets the hours for review and processing Open Public Records Requests for the following days and times:

Mondays and Thursdays 4:30 pm to 6:30 pm

Fridays 9:00 am to 11:00 am

Certification:

I, Laurie A. Courter, Borough Clerk of the Borough of Stockton, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Borough Council of the Borough of Stockton on June 17, 2024.

Laurie A. Courter, RMC

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough this

17th day of June, 2024

.[SEAL]